■ **Conference Call**
1. Initiator station presses a station # and 🔲 PAGE button.
2. Repeat process up to 5 stations.
3. Depress and hold down 🔲 TALK button, and begin speaking.
4. Respondant holds down 🔲 TALK button to speak.
5. To get out of the Conference, participants press 🔲 OFF button or hang up.
6. At conclusion, initiator presses 🔲 OFF button or hang up.

■ **Absence Memory**
1. Before you leave your desk, press 🔲 MEMORY, 🔲 buttons.
2. When other station has pressed 🔲 MEMORY button for call back, call-in LED starts blinking on your station.
3. Upon your return, press 🔲 MEMORY button. You're connected to a first caller (in the order of youngest number).
4. After concluding with 🔲 OFF button, press 🔲 MEMORY button.
5. Repeat process until red LED goes out.
6. To cancel Absence memory; Press 🔲 MEMORY, 🔲 buttons.

■ **Camp-on Absence**
When quick and high intermittent is heard upon dialed, press 🔲 MEMORY button to leave a request for call back.

■ **Memory Clear**
To erase all memory functions present, press 🔲 MEMORY, 🔲 buttons.
i.e. Memory functions: Camp-on busy, Secretary transfer, Camp-on absence, Absence memory, except Privacy.

■ **Group Call**
1. Press 🔲 PAGE, Group # (5 ~ 8) buttons.
   *Press 🔲 PAGE button again for call back.*
2. Announce through station speakers of one group, holding down TALK button.
3. **Within 40 seconds**, paged person at the nearest station of the group, presses 🔲 , 🔲 PAGE buttons.
4. At conclusion, press 🔲 OFF button.

■ **All Call**
1. Press 🔲 PAGE, 🔲 buttons.
   *Press 🔲 PAGE button again for call back.*
2. Announce through all station speakers, holding down 🔲 TALK button.
3. Press 🔲 🔲 PAGE buttons to reply at the nearest station within 40 seconds.
4. At conclusion, press 🔲 OFF button.

**Paging**

■ **Zone Page**
1. Press 🔲 PAGE button, zone # (1 ~ 4) buttons.
   *Press 🔲 PAGE button again for call back.*
2. Page holding down 🔲 TALK button.
3. Paged person presses 🔲 🔲 PAGE buttons at nearest station.
4. To conclude, press 🔲 OFF button.

■ **Zone Talkback Page**
1. Press 🔲 PAGE, zone # (1 ~ 4) buttons.
2. Page holding down 🔲 TALK butotn.
3. Release 🔲 TALK button to listen.
4. To conclude, press 🔲 OFF button.

■ **All Page**
1. Press 🔲 PAGE, 🔲 buttons.
   *Press 🔲 PAGE button again for call back.*
2. Page holding down 🔲 TALK button.
3. Paged person presses 🔲 🔲 PAGE buttons at the nearest station.
4. To conlcude, press 🔲 OFF button.

*Note: Talkback is not available in All Page mode.*