
Deleting Resident Information from GT Stations without the GT Setup Tool

Introduction

In situations where there are unneeded entries in a GT entrance panel or guard stations, it is possible to delete a single entry without affecting any other settings on the station. This can be done with the GT Setup Tool, but it can also be done right from the station itself.

GT-DMB-N or GT-NSB Steps

- 1) Enter the Admin Passcode. The format is #*(Passcode), then enter *(Passcode) when prompted to re-enter the code.
- 2) Use the arrows to navigate to **System Settings** and push the **Bell** button.
- 3) Navigate to **Resident Info** and push the **Bell** button.
- 4) Enter the apartment number to be deleted, or use the arrows to navigate to the apartment number. Push the **Bell** button.
- 5) Push and hold the ***** button. Do not release it.
- 6) Push the **X** button. The display will read "Erase?".
- 7) Release the star button and push the **Bell** button. The display will show "Erased".
- 8) Push the **X** button to get out to the main menu, scroll to **Quit**, and push the **Bell** button. This will resume normal operation.

GT-DM, GT-DMA, or GT-NS Steps

- 1) Enter the Admin Passcode. The format is #*(Passcode), then enter *(Passcode) when prompted to re-enter the code.
- 2) Use the arrows to navigate to **Resident Info** and push the **Bell** button.
- 3) Enter the apartment number to be deleted, or use the arrows to navigate to the apartment number. Push the **Bell** button
- 4) Push the **Bell** button again to move from the Number line to the first character of the Name line. Push the ***** button. The entry will be deleted.
- 5) Push the **X** button to get out to the main menu, scroll to **Quit**, and push the **X** button again. This will resume normal operation.

GT-MKB-N Steps

- 1) In standby mode, push the **Setting** button. Push the Zoom/Wide button to select **Advanced Settings**, then **Program Mode**.
- 2) Enter the Admin Passcode. The format is *(Passcode), then *(Passcode).
- 3) Use the arrows to Navigate to **System Settings** and push the **Zoom/Wide** button. Navigate to **Resident Info** and push the **Zoom/Wide** button.
- 4) Enter the apartment number to be deleted, or use the arrows to navigate to the apartment number. Push the **Zoom/Wide** button.
- 5) Push the **Video Call** button. The display will read "Erase?"
- 6) Push the **Light** button to confirm.
- 7) Push the **Setting** button until the top menu is displayed. Use the arrows to navigate to **Quit**, and use the **Zoom/Wide** button to resume normal operation.

GT-MK Steps

- 1) Enter the Admin Passcode. The format is #*(Passcode), then enter *(Passcode) when prompted to re-enter the code.
- 2) Use the arrows to navigate to **Resident Info** and push the **Bell** button.
- 3) Enter the apartment number to be deleted, or use the arrows to navigate to the apartment number. Push the **Bell** button
- 4) Push the **Bell** button again to move from the Number line to the first character of the Name line. Push the ***** button. The entry will be deleted.
- 5) Push the **X** button to get out to the main menu, scroll to **Quit**, and push the **X** button again. This will resume normal operation.