5 OPERATIONS

■ Communication
RA-A & RA-D stations are capable of effecting either of the following communications;
1. Total handsfree at both stations (in quiet office environment).
2. Handset simultaneous communication (in open office environment)
3. Press-to-talk communication (in noisy or large environment)
RA-B & RA-C are for open voice communication only.
In press-to-talk mode, RA-A or RA-D can return to handset or handsfree communication
by pressing twice MEMORY button.
Note: Lift handset at initiating a call or in the midst of communication.

■ Placing a Call
1. Dial a station # with dial buttons.
2. Upon a short tone heard, the talk channel is established.
3. Communicate handsfree, both ways (slow voice-actuated).
4. At conclusion, press OFF button.

Note: Press 2 or 3 digit station # with inter-digit pause of not more than 4 seconds.
Otherwise, the call becomes ineffective.

Your operation may vary according to the status of called station;

■ When quick low intermittent (busy) tone is heard;
Press OFF button. Call later. OR Press MEMORY button.
You will be connected upon present conversation finished (Camp-on Busy).

■ To break in on communication;
Press button to send a tone signal. Hold down TALK button and
send a voice message. The called station; Press MEMORY button to
place the present line on hold. Reply handsfree.
After communication, return to the initial communication.

■ When slower high intermittent tone (Privacy) is heard;
The station is set for Privacy mode, and will be signalled by tone for 4 seconds
The called station may either press PRIVACY RELEASE button to reply
handsfree, or simply pick up handset for immediate connection.
Upon finish, the station returns to Privacy mode.
5 OPERATIONS

Your operation may vary according to the status of called station:

■ When quick high intermittent tone (absence) tone is heard;
The station is set for Absence memory. Press either OFF button or MEMORY button to leave a request for call back.

■ When slow and low intermittent tone (network busy) tone is heard;
All the channels are being used. Press OFF button.

■ Memory button functions

During communication;

■ Call Holding

Press MEMORY button to place the present line on hold. To return, press OFF button.

■ Call Transfer

Press MEMORY button. Dial the station #. Upon the line connected, tell the call is being transferred. Press MEMORY button to effect. Note: When there is no reply, press OFF button to cancel.

■ Secretary Transfer (Station transfer)

In standby mode, press MEMORY button. Dial the station # to temporarily designate the station as secretary. Every call to your station will be automatically routed to the secretary station. * On your station, call-in LED blinks. Press MEMORY, buttons to clear.

■ Master/Sub connection

At master station;
Press one-touch call button, and a number 1 - 9 button.

At RA-C sub station;
Simply press one-touch call button. Press OFF button to finish at master or sub station.

■ When music source is connected

On your station;
Dial your own station # to turn on music. To cancel, press the station # again. When other station calls in, music is muted. If secretary transfer or absence memory is set on your station, music is cut off until returns to normal operation.
5 OPERATIONS

■ Conference Call
1. Initiator station presses a station # and PAGE button.
2. Repeat process up to 5 stations.
3. Depress and hold down TALK button, and begin speaking.
4. Respondent holds down TALK button to speak.
5. To get out of the Conference, participants press OFF button or hang up.
6. At conclusion, initiator presses OFF button or hang up.

■ Absence Memory
1. Before you leave your desk, press MEMORY, buttons.
2. When other station has pressed MEMORY button for call back, call-in LED starts blinking on your station.
3. Upon your return, press MEMORY button. You're connected to a first caller (in the order of youngest number).
4. After concluding with OFF button, press MEMORY button.
5. Repeat process until red LED goes out.
6. To cancel Absence memory, Press MEMORY, buttons.

■ Camp-on Absence
When quick and high intermittent is heard upon dialed, press MEMORY button to leave a request for call back.

■ Memory Clear
To erase all memory functions present, press MEMORY, buttons.
I.e. Memory functions: Camp-on busy, Secretary transfer, Camp-on absence, Absence memory, except Privacy.

■ Group Call
1. Press PAGE, Group # (5 - 8) buttons.
   Press PAGE button again for call back.
2. Announce through station speakers of one group, holding down TALK button.
3. Within 40 seconds, paged person at the nearest station of the group, presses PAGE buttons.
4. At conclusion, press OFF button.

■ All Call
1. Press PAGE, buttons.
   Press PAGE button again for call back.
2. Announce through all station speakers, holding down TALK button.
3. Press PAGE buttons to reply at the nearest station within 40 seconds.
4. At conclusion, press OFF button.

Paging
■ Zone Page
1. Press PAGE button, zone # (1 - 4) buttons.
   Press PAGE button again for call back.
2. Page holding down TALK button.
3. Paged person presses PAGE buttons at nearest station.
4. To conclude, press OFF button.

■ Zone Talkback Page
1. Press PAGE, zone # (1 - 4) buttons.
2. Page holding down TALK button.
3. Release TALK button to listen.
4. To conclude, press OFF button.

■ All Page
1. Press PAGE, buttons.
   Press PAGE button again for call back.
2. Page holding down TALK button.
3. Paged person presses PAGE buttons at the nearest station.
4. To conclude, press OFF button.

Note: Talkback is not available in All Page mode.