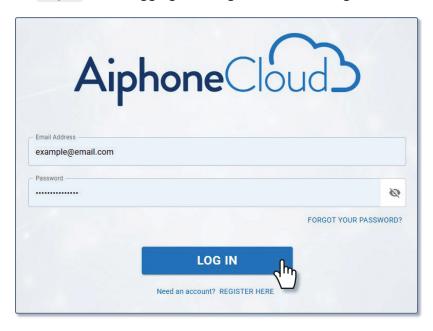
APPLICATION NOTE

AiphoneCloud SIM Billing Guide

This guide goes over how to activate the SIM card on an IXGW-TGW Cloud Gateway Adaptor in AiphoneCloud. This guide assumes that the rest of the system has been configured either in IXG Support Tool or Remote Management, including having an IXG Portal account associated with it.

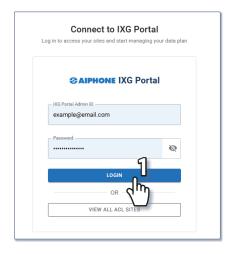
Navigate to https://aiphone.cloud. If an account already exists and is part of a branch, enter its credentials and click Log In . After logging in, navigate to SIM Billing on the side menu.



If an AiphoneCloud account has not yet been created, click Register Here beneath the log in button to make one, then log in as normal. Once the account has been created, navigate to SIM Billing on the side menu, then click Request Branch Membership. This will send an email to notify Aiphone administrators. Once the message is processed, the new user will be onboarded. The next steps cannot be completed until the request is processed.



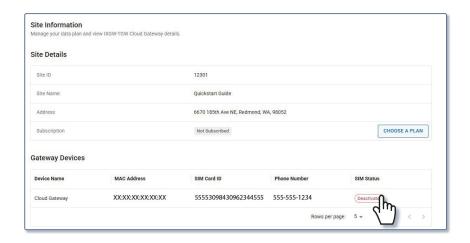
Navigate to **SIM Billing** on the side menu. When prompted, log in with the IXG Portal account associated with the site. A list of sites managed by that account will appear. Click one of them to proceed.



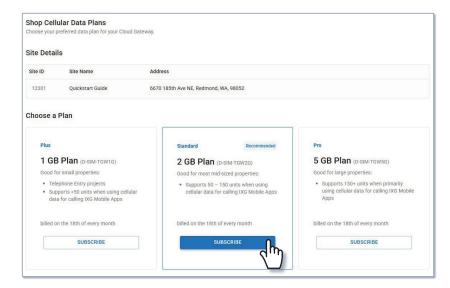


This will display the site's current status. If the **SIM Status** is listed as <u>Activated</u>, then SIM billing has already been set up. If it is listed as <u>Inactive</u> or has a button labeled <u>Activate</u> under **SIM Status**, click on it to proceed.



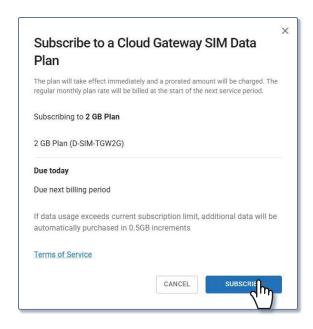


Different data plans are suitable for different sizes of sites. Read the descriptions and select an appropriate data plan by clicking **Subscribe**.

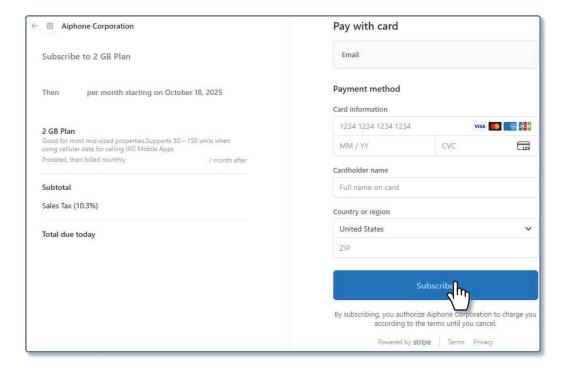


A pop-up window will appear, detailing the terms of the selected plan. This includes how much will be charged immediately to activate the SIM card and begin service, which will be a prorated amount for the rest of the billing period. The amount listed next to **Due next billing period** is how much will be charged monthly going forward on the 18th of each month. Click **Subscribe**.

If the data is exhausted, the registered card will be charged automatically to purchase an additional .5 GB of data to prevent interruption of service.



Fill out the payment information and click **Subscribe** to complete the process. The SIM card will be activated and ready to use for both telephone calling and data connection.



To change the site's data plan or payment information, return to **SIM Billing** on the side menu and select the site. Repeat the same process from the initial setup to make the adjustments.